

Autumn Lake Property Owners Association
c/o Lone Star Bookkeepers, LLC
2200 North Loop West, Suite 116
Houston, TX 77018

October 1, 2023

Dear Autumn Lake Owner,

Please find enclosed with this letter your statement for the assessment fees for your property in Autumn Lake Property Owners Association in Pearland, Texas. The Board of Directors did not increase the assessments for the 2024 assessment year.

The 2024 assessment is \$380.00 for the period of 1/1/24 through 12/31/24.

The assessment for the community pays for the common area repair and maintenance, upkeep of the association amenities, and common area landscaping.

The 2024 assessment is due on January 1st, 2024 and will be considered late if not received by January 30th, 2024. Please do not delay paying as there will be finance charges and a \$20 fee assessed per month that the assessment remains delinquent and collection efforts are made.

There are many options for you to make payment of this amount.

Online Payment Options

We recommend and encourage homeowners to use the below online payment options for secure, quick, and easy payments. Please visit our website www.lonestarbookkeepers.com for these payment options.

- One-Time eCheck – One-Time ACH direct debit. No fee.
- Debit Card or Credit Card – All debit and credit cards are accepted. A service fee (\$5.00 for debit card and 3% for credit card of total payment per transaction) is charged to you at the time of payment.
- This is the information that you will need to make online payment:
 - Management Company ID – 7427
 - Association ID – AL0024
 - Account Number – located on the coupon enclosed.

Your Banking Bill Pay Service

Homeowners can also use the bill payment service provided by their bank. If you utilize your bank's Bill Payment Service, please do the following:

1. Delete the existing payment profile from the previous management company and create a new one to this address:
Autumn Lake POA
P.O. Box 97133
Las Vegas, NV 89193-7133
2. Ensure the check is made payable to Autumn Lake and the memo portion includes the following information/instructions 7427-AL0024-Account number. This information will also be outlined on your payment coupon. Please enter this into your bill profile as a memo.

US Postal Service Payments Options

- You can pay with a check or money order, include the coupon and mail in the envelope provided to the Alliance Association Bank Payment Processing Center in Las Vegas, Nevada.
- You can pay by check or money order and mail to the association business address at 2200 North Loop West, Suite 116, Houston, TX 77018.

If you have more than one account and would like to pay with one check, please mail all coupons with a single check for the total balance.

Please feel free to contact us if you have any questions or if you need any assistance. We are here to help you in any way that we can. You can contact us by phone at 832-433-7995 or by email at alexis@lonestarbookkeepers.com or audra@lonestarbookkeepers.com.